

Harry E Wood High School
1964 Class Reunion Work Sheet & Notes
 (Revised 18Apr14 at 0940)

Item	Description	Responsible	Phone #	Status
Location	Milano Inn 231 S College Ave Indianapolis, IN 46202 317-264-3585	Don Hawkins	317-632-0500	Reserved
Day	Saturday	Tables come with no table cloths. We decorate it our way. Cannot put holes in any walls. Can use string to hang signs from tresses.		
Date	7th of June 2014			
Time	1:00 PM – Need to be out by 5:00 PM			
Dress	Casual			Decision made
Estimated Attendance	50 to 60			
Accessibility	Plenty of parking. Short walk to front door. No stairs. Wheel chair accessible.			
Package Deal	We are going with \$25.00 per person package, <u>plus tax & tip</u> (includes salad, bread, coffee and tea). Price also includes cost of the big room downstairs (to the left of the entrance, next to patio).			Decision made
Cost for Meal (our choices)	We chose the 2 pastas (spaghetti & lasagna) and the 2 meats (chicken marsala & chicken fettuccine). (Our choices were; 2 pastas for \$19.95, 3 pastas for \$20.95, 1 meat & 1 pasta for \$22.95, and 2 meats & 2 pastas for \$24.95.			Decision made
Cost for Drinks	Sodas, beer, wine & liquor are extra - Pay as you drink			Decision made
R.S.V.P. - Graduates w/spouse or friend	Please R.S.V.P. Hawkins@HRHinfo.com before the 26 th of May 2014. We need to get a head count for seating and food purposes. Late reservations will be accepted.			Decision made
R.S.V.P. - Crashers	We welcome Reunion Crashers (friends and co-classmates of '64 Graduates) that R.S.V.P. We Crashed some of theirs so they can Crash ours. They must have been students that were in our classes that may not have graduated with us.			Decision Made
Pre-Pay	No, Pay at the door			Decision Made
Name Tags w/class picture				Decision Made
Notice / Flyer		Don Hawkins & Dave Woolridge		Decision made
Get the Word Out Students & Teachers	Internet: Facebook, Twitter, Class Mates, etc.	Donna Wooldridge Marsha Lingle Glenda Grey	317-545-1810 317- 317-796-2066	Suggested
Get the Word Out Students & Teachers	Email	Don Hawkins Ellen Stanger	317-632-0500 317-727-3688	Suggested
Get the Word Out Students & Teachers	U.S. Mail & Phone Calls			

Get the Word Out Students & Teachers	Word of Mouth	Everybody needs to help with this one		Suggested
Set-Up	Decorate tables, Balloons			
Program	Announcements, salute to our school, history, introductions	Francis Rexroat		
Cake (cupcakes)	w/Wood High logo	Don Hawkins		Decision Made
Prizes	Restaurant & store gift cards/certificates			
Music & Sound		Donna Wooldridge		Decision made
Dancing	None, dancing on the tables only			
Pledge of Allegiance				
Prayer	Before meal & to mention our deceased classmates			
School Song				
Bring Stuff	Yearbooks, pictures			
Bring Stuff				
Bring Stuff				
Sign-In Table				

So far the planning committee for the 50th Anniversary 1964 Class Reunion has consisted of:

Don Hawkins - hawkins@hrhinfo.com - 317-632-0500
 Donna Soots-Wooldridge - dewrocknoldies@t.net - 317-545-1810
 Francis Lucas-Rexroat - none - 317-783-1845
 Glenda Gray - glendag@bluemarble.net - 317-796-2066
 Judy Eyster-Meador - none - 317-862-2969

We are looking for additional people to help with everything. If you are interested in helping out in any manner, please let us know.

Other people that will help get the work out:

Roy Hinderliner - qbwood66@yahoo.com - (850) 819-3240
 Ellen Franklin-Stanger - jellenfranklin@yahoo.com - (317) 727-3688